

## Assessment and Reporting Policy

2018

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### Rationale

Assessment and reporting are vital processes, which provide information about what students know and can do and make recommendations for their future learning. Schools must provide feedback and evidence for making judgements about students' learning in relation to defined goals. To facilitate the improvement of student learning and support, DET mandates that all students be assessed against the Victorian Curriculum.

The Victorian Curriculum is the Foundation (Prep) to Year 10 curriculum, which provides a set of prescribed content and common achievement standards that schools can use to plan student learning programs, assess student progress and report to parents. Curriculum programs must enable assessment and reporting of individual student progress against all the learning areas of the Victorian Curriculum.

### 1. Aim

Moorabbin Primary School aims to:

- integrate assessment and reporting as a natural part of the teaching and learning process
- promote student learning and achievement in each learning area of the Victorian Curriculum
- share information between teachers, children, parents and the community
- implement and maintain effective recording processes
- improve students learning by accurately determining areas of future need, as well as areas of current exemplary performance.

### 2. Implementation

**ASSESSMENT** - Assessment is the ongoing process of gathering, analyzing and reflecting on evidence to make informed and consistent judgements to improve future student learning.

Moorabbin Primary School will:

- Use assessment practices in accordance with the whole school Assessment Schedule to gauge:
  - Assessment FOR learning – this occurs when teachers use inferences about student progress to inform their teaching
  - Assessment AS learning – this occurs when students reflect on and monitor their progress to inform their future learning goals
  - Assessment OF learning – this occurs when teachers use evidence of student learning to make judgements on student achievement against goals and standards

- Use assessment data, such as NAPLAN, to improve student performance
- Gather assessment data based on an understanding of how students learn
- Include assessment as an integral component of course planning
- Provide useful information to report credibly to parents on student achievement
- Plan assessment tasks with a clarity of purpose, goals, standards and criteria
- Employ a variety of measures to gather information about student achievement
- Use valid, reliable and consistent methods of assessment
- Utilize assessment outcomes and processes of programs to improve teaching practices
- Employ ongoing assessment as part of the teaching and learning cycle
- Utilise assessment data to improve student performance involving feedback and reflection

**REPORTING** - Reporting is the process by which assessment information is communicated to help students, parents and teachers make decisions, by providing information about what students know and can do, together with recommendations for their future learning

Moorabbin Primary School will:

- Report on student progress against the Victorian Curriculum indicators, in all learning areas, for every student every year.
- Issue student reports to parents/carers twice per year to show student progress and achievement at the time of reporting.
- Include information about the age-related expected level of achievement.
- Give opportunities for collaboration on student progress on a regular basis through informal conversations and the more formal parent teacher interviews held in June each year.
- Student support meetings (SSGs) will occur for students identified on Program for Students with Disabilities (PSD).
- Principal together with Leadership members will monitor student performance.
- Students for whom English is a second language will have their progress in English assessed in relation to the stages of the “English as an Additional Language” (EAL) component of the Victorian Curriculum.

### 3. Evaluation

This policy will be reviewed every four years according to the policy review structure implemented by the Education Committee.

### 4. Resources

DET resources: [Assessment and Reporting](#)